

# TEACHER EVALUATION FORM

## Classroom Evaluation

### I. CLASSROOM PERFORMANCE

#### A. Presentation

1. Organizes and assembles material or equipment prior to each lesson.
2. Begins lessons with students in a suitable state of physical readiness.
3. Focuses students' attention at the beginning of a lesson.
4. Clearly introduces the lesson topic and scope of instruction.
5. Uses a variety of strategies/ techniques, learning activities and instructional resources.
6. Supplements information in texts with additional materials and resources.
7. Provides models, explanations or examples of acceptable finished products or processes appropriate to the lesson being conducted.
8. Checks for understanding before students are expected to apply new learning.
9. Provides students with independent practice time during class period.
10. Monitors and guides students' initial attempts at applying new learning.
11. Employs effective questioning techniques.
12. Promotes active student participation during lessons.
13. Includes key concepts, main ideas and generalizations in lessons.
14. Ideas and explanations are presented in a logical, orderly manner.
15. Communicates effectively with students: verbal, graphic and written communications are clear, accurate, and appropriate to the class level and to the lesson.
16. Clearly articulates directions for moving from one activity to the next.
17. Communicates challenging academic expectations to the students.

Does not meet Expectation	Meets Expectations	Exceeds Expectations	Not Observed Not applicable
	✓		
	✓		
		✓	
		✓	
	✓		
			✓
	✓		
	✓		
	✓		
		✓	
			✓
	✓		
	✓		
	✓		
		✓	
			✓
			✓

18. Uses summarizing procedures to bring lesson to a meaningful and efficient conclusion.

19. Prepares students for the evaluation process.

**II. CLASSROOM MANAGEMENT**

**A. Environmental Arrangement**

1. Maintains an attractive, interesting and stimulating physical environment for teaching and learning.
2. Arranges furniture, equipment and resources in a pleasant and functional way.

**B. Student – Teacher Relationships**

1. Manages inappropriate behavior effectively, fairly, consistently and constructively.
2. Maintains poise and personal control when dealing with student misbehaviour.
3. Gives praise, encouragement, recognition and attention to individual students.
4. Uses class time effectively with students engaged in purposeful activity.
5. Listens to students and accepts their ideas and feelings when reasonable and appropriate.
6. Makes an effort to know each student as an individual.
7. Treats each student with respect.

**C. Clerical Responsibilities**

1. Routines (eg. Taking attendance, reading announcements, returning assignments) are established and handled efficiently.

**III. PROFESSIONAL RESPONSIBILITIES**

**A. Appearance**

1. Uses professional discretion in dress.

**B. Relationship with Students**

1. Takes a positive approach in developing and maintaining student morale.
2. Encourages and promotes a positive self image in students.

Does not meet Expectation	Meets Expectation	Exceeds Expectation	Not Applicable	Not Observed
				✓
				✓
		✓		
	✓			
		AAA		✓
				✓
				✓
	✓			
	✓			
		✓		
		✓		
				✓
				✓
		✓		
		✓		

# Teacher Evaluation Form

## B. Relationship with students

3. Understands the needs of Inner City High School students

Yes because my job requires that I guide students through complex software and hardware skills. If I did not understand our students, I would be incapable of guiding them through their activities. I respect our students and work to establish a relationship with them based on kindness, respect, interest and courtesy.

## C. Other Comments

To our students, relationships are sometimes all they have in the world, so I want their relationship with me to make them feel empowered, respected, and cared for.

## D. Teachers Comments

This evaluation is based on ~~my~~ <sup>ongoing</sup> informal observation.

Scott is an excellent teacher. He is skilled at engaging students in the project or lesson they are working on.

Scott is passionate about his subject area and communicates that passion to his students whether on a one to one basis or in a large group setting.

Teacher

Date: May 6/08

Principal